



MAHARAJA AGRASEN MODEL SCHOOL

CD-BLOCK, PITAMPURA, DELHI

Circular No. MAMS/2023-24/29

July 07, 2023

Subject: Instructions

Dear parents

We are glad to see the students back in the school with enthusiasm and joy.

To make this learning process more fruitful, please follow these tips:

1. Please ensure timely drop and pick up of your ward.
For the safety of the students, you are requested to leave and collect the child without much interaction with the teacher as she/he has to look after all students in the class. Please fix up a meeting with the teacher, in case you have any urgent/important matter to discuss.
2. In case of siblings, parents may drop and pick up at the dispersal time of the elder sibling. Please inform Class-teacher of the drop and pick up of your ward accordingly.
3. Please do not send your ward to the school before 7.30 am. Also, pick your ward from the school as soon as the school gets over.
4. Please send the text-books/note-books according to the time-table only.
5. The class WhatsApp group will have settings which will enable only admins (teachers) to post messages in the class groups.
6. Each student will be allowed to be a part of the Class WhatsApp using one mobile number only.
7. There are no separate classwork/homework note-books. Only one note-book is to be used per subject.
8. Please ensure your ward learns well your mobile number and residential address.
9. All belongings of your ward including bag, water bottle, books, notebooks, fruit and lunch box and pencil box, clear bag, table napkin etc should be duly labelled to avoid loss.
10. Students are strictly prohibited to wear smartwatches, expensive ornaments/ jewellery, carry calculators/ expensive water bottles/ pencil boxes to school.

We solicit your cooperation for the safety and holistic growth of our students.

Regards

Class-teacher



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